



SHRI VISHWAKARMA SKILL UNIVERSITY

(1st Government Skill University of India, setup by the Government of Haryana)



MANAGEMENT DEVELOPMENT PROGRAM on SUPERVISORY MANAGEMENT

(20th June, 2022)



Email :
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**Skill Faculty
of
Management Studies and Research**

Transit Office: Plot no. 147, Sector – 44, Gurugram



01 About the Programme

Supervisory management, the first level of management is one of the most significant levels in an organization. A supervisor liaison with both, the management, and the workforce. He is responsible for translating the vision, mission, and objectives of an organization into reality. With developments like workforce diversity, changing organization's culture, dynamic technology, intense competition, high targets, deadlines etc. the task of a supervisor is gratifying and intimidating at the same time. For example, the manufacturing sector desperately needs skilled, younger workers. (Approximately 22% of existing skilled manufacturing workers will be retiring by the end of 2025). With the right set of skills and knowledge, a supervisor can excel in his tasks and make a meaningful contribution to the organization and its workforce.



“SUPERVISION IS AN OPPORTUNITY TO BRING SOMEONE BACK TO THEIR OWN MIIND, TO SHOW THEM HOW GOOD THEY CAN BE”

~~~ NANCY KLINE

www.svsu.ac.in

Registration Link

<https://tinyurl.com/ya4m8h75>

Programme Sessions

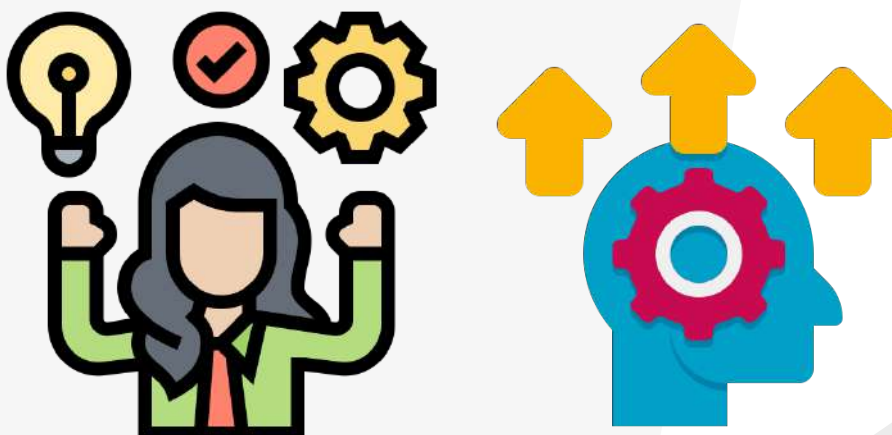
Supervisory skill is not just one skill, it is a combination of several soft and hard skills. Keeping this in mind, the Skill Faculty of Management Studies and Research is organizing a two-day offline management development program focusing on the soft skills required by supervisors to accomplish their job in an effective, efficient, and gratifying manner. The program will include following four sessions:

Session 01 : Industry Specific Problem Solving

A Supervisor must be able to plan, prioritize, schedule and delegate in such a manner that the goals are accomplished and deadlines are met. He faces challenges in doing so. This Session focuses on providing problem solving skills, which will be customised and based on the process adopted by the industry.

Session 02 : Leadership Skills

The most effective supervisors are skilful leaders. Leadership skills help them to motivate and guide their teams to perform at their best. They can develop loyal and highly productive teams which can make significant contributions to the organization. According to Brandon Hall Group research, more than half (55%) of employers believe that identifying high-potential leaders is critical for organisational development.



Session 03 : Communication and Team Building Skills

A successful team is one that can accomplish more than the sum of each member's individual contribution. Supervisors can effectively form teams with good communication skills and by employing the principles of team building. Nearly 58% of hiring managers consider communication the most important soft skill for new hires. However, they often forget how integral this ability is to their own job description. Ultimately, how well one communicates his thoughts, ideas, and solutions will determine his team's success. Therefore, one must develop writing and speaking skills to communicate effectively with a team. 85% of managers' success is due to their ability to communicate, negotiate and lead. Only 15% is due to technical knowledge.

Businesses and organizations value skills. A 2014 Career builder survey of 2,138 hiring managers and HR professionals found that 77% believe that skills are just as important as technical competencies. The chart below shows the 10 skills most valued by employers.



Source: Guy Berger, Ph.D.

Session 04 : Conflict Management

In organizations, conflicts are inevitable. A good supervisor recognizes this and creates effective ways to minimize and deal with conflicts whenever it happens. He ensures a harmonious working environment in the organization.

Learning Outcomes

After the completion of the program, participants would be able to:

- Plan and set goals at individual and team levels
- Communicate effectively and build high performance teams
- Learn to counsel, coach, motivate and mentor
- Manage and resolve conflicts

Skills Outcomes

- Emotional Intelligence
- Problem Solving
- Leadership Skills
- Communication Skills
- Interpersonal Skills
- Team-building

Pedagogy / Programme Highlights

- Interactive Discussions
- Exercise
- Act Play
- Self-assessment tools
- Live Case Studies

Who Should Attend?

Junior to Mid Level managers | Recently promoted to a supervisory role | Aspiring supervisors

Registration Details

Programme Date:

20th June, 2022

Last Date for Registration:

15th June, 2022

Maximum Participants:

20

Payment Details

Registration Fees: Rs. 3000/

Mode of Payment: Account Transfer

In favour of:

**SHRI VISHWAKARMA SKILL
UNIVERSITY**

Bank: State Bank Of India

Account No.: 39025139617

IFSC Code: SBIN0004449

03 Resource Persons



Sh. Raj Nehru
Vice Chancellor - SVSU

An Edu and Corporate Leader, the founding Vice Chancellor of Shri Vishwakarma Skill University, Government of Haryana is a veteran in Human Capital Management. He has spent more than two decades in various roles starting his career with the Indian Army and then moving to the corporate sector in companies like Concentrix, Schneider Electric

etc. He has a wide global & cross-cultural experience and has worked in the Philippines, China, Europe & US for his projects. He is also a part of various boards and governing councils. He is appointed as the Director on the Board of Haryana Electronics Corporation Ltd.

He is also on the council of AICTE. In addition, he is an active philanthropist and is the founder of the Utsav Foundation. He has been invited by all leading education institutions, state and central universities, top industry associations, and corporate and professional bodies like AICTE, AIU, AIMA, CII, ICAI for his corporate talks in the nation.



04 Resource Persons



Prof. (Dr.) Jyoti Rana
Dean-Academics , SVSU
Dean-SFMSR , SVSU

An Academician, a corporate trainer, an alumna of IIM-Ahmedabad, IIM-Kozhikode and Kellogg School of Management, USA, and a marketing professional and Consumer insight specialist, has more than 25 years of experience in teaching, training, and research. She is trained in Women Leadership by Cornell University, USA. Prof Rana has expertise in Marketing, Research, and Leadership. More than 60 research publications are in her credit, which includes publications in refereed international “A” grade journals. She has trained more than 3000 Officers of organizations like BHEL, CWC, ICAI and ICSI. She is a print, audio-video content writer and author of 12 domain-specific books.



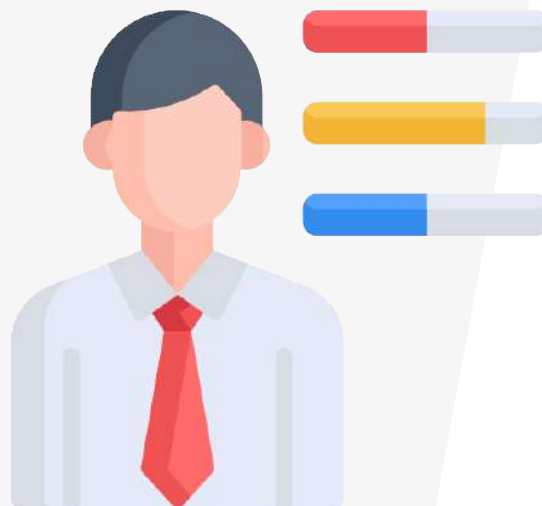
05 Resource Persons



Prof. (Dr.) Debjani Roy

HR Strategist
Corporate Leader

An HR Strategist and Corporate Leader, Prof. Debjani Roy is an industry stalwart with more than 27 years' of hard core Human Resource experience behind her. A JNU Gold Medalist in International Relations for pursuing her Ph.D in Cambridge, she spent her first 2 years of her career with the Indian Administrative Services, before moving on to the corporate sector in companies with NALCO, Bharti Enterprises, HCL Tech., Bentley Systems, Kuoni Travels Inc., GSK and Fortis Group. Debjani brings with her extensive global & cross-cultural experience and has worked across the APAC (Asia-Pacific) region in various capacities. Known as an M&A specialist in her times, Debjani delivered the unthinkable-acquiring a software Company in Pakistan, against all odds. She also has extensive experience in CSR, having handled responsibilities towards the Social sector in the companies she has worked in. Recently, she has been certified as a Diversity Champion by the Global Diversity Consortium, Singapore.



06 Resource Persons



Sh. Harbhajan Singh
Former Director
Honda Motorcycle & Scooters

Harbhajan Singh is Former Director of Honda Motorcycle & Scooters India. He has been with Tata Steel for 30 yrs & with Honda for 14 years. Currently he is with XLRI Delhi-NCR. He is a law graduate, PG in Labour and Social Welfare & PGDBM from XLRI. His competence is to create peace in turbulent environment and evolve industrial harmony through personal & social connectivity and bonding of industry with society. He has been associated with ILO- Danida Project on Trade Union Organisation & Leadership Development. He is Chairman "Task Force of Ease of Doing Business & Policy Matters" CII Haryana, President of Society for Safe Gurgaon, President FII Haryana Chapter and has contributed immensely to industrial and Social Peace.





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