Step by Step Procedure to apply online Hostel Admission application form:

It is advised to read the hostel manual carefully before applying online.

1. Click on Apply online using University Website www.svsu.ac.in
2. Fill all the details **correctly**. No edit option will be available after submitting.

3. Click on yes of all the check boxes and click on check box of I Agree statements.
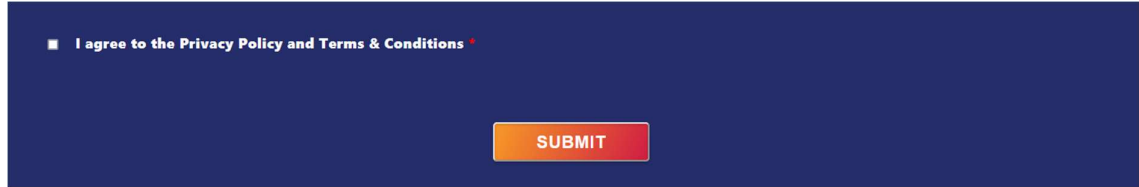
4. Click on submit after filling all the details

> ☐ **I agree to the Privacy Policy and Terms & Conditions** *
>
> **SUBMIT**

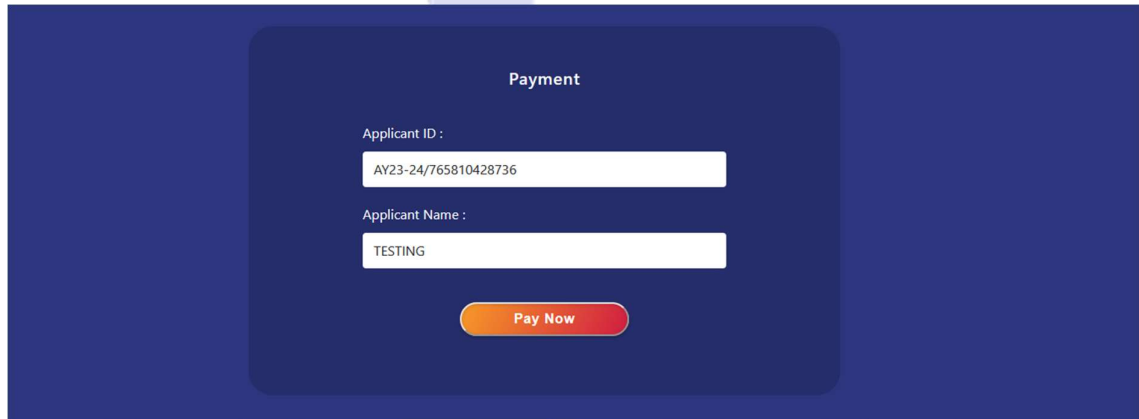5. After click on submit, candidate will get a text message on his mobile phone in which user ID and password will be sent for re-login and the below screen will appear:
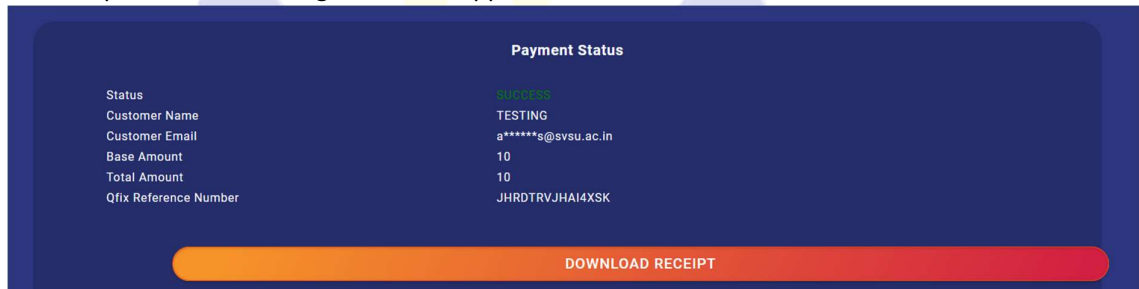
> **Payment**
>
> Applicant ID :
>
> AY23-24/765810428736
>
> Applicant Name :
>
> TESTING
>
> **Pay Now**

6. Click on Pay Now then click on Proceed.
7. It will redirect to payment gateway. Pay the requisite fee using Debit/Credit Card/Net Banking/ UPI/ Bharat QR.
8. After paying fee, email will be sent to candidate email ID for successful payment of fee with fee receipt and the following screen will appear:

> **Payment Status**
>
> | | |
> |---|---|
> | Status | SUCCESS |
> | Customer Name | TESTING |
> | Customer Email | a******s@svsu.ac.in |
> | Base Amount | 10 |
> | Total Amount | 10 |
> | Qfix Reference Number | JHRDTRVJHAI4XSK |
>
> **DOWNLOAD RECEIPT**

9. Click on Download Receipt button.
10. Download the PDF and Fee receipt.
11. Take the print out of the both and sign the declaration, get the declaration signed by parents, then recommendation signed by Dean of respective faculty.
12. Attach the required document along with print out of the application form and fee receipt along with Anti Ragging affidavit.
13. Deposit the completed form in Hostel as mentioned in Hostel Manual/Instruction document.